

Borough of Newburg Meeting Minutes February 5, 2018

The Newburg Borough Council met on February 5, 2018 at the Newburg Borough office with the following present: President Nathan Shoemaker, Vice President Melissa Negley, Dave Stump, Jessica LeGore, Richard Laughlin II, Secretary - Sara Rhine. Visitors: Chance Grey, Tyler Gamble, Ed Chamberlin.

The meeting was called to order by President Shoemaker 6:31pm.

Pledge of Allegiance

Minute Approval: President Shoemaker asked for a motion to approve the minutes for January 15, 2018 with out corrections. Moved by Melissa Negley, seconded by Dave Stump and approved by all.

Visitors: Chance Grey wanted to introduce himself and talk about the significant changes that have been made at the firehouse in the last year. Chance provided the 2017 year end financial report as well as the report for January.

Tyler Gamble was also present to introduce himself to Council. Tyler talked about a call they had on 102 West Second St, for a shed fire that was being used as a residence for a young male. Tyler will send over the pictures.

Ed Chamberlin was present to support the fire house and also as our Emergency Management Coordinator. Ed stated that he has to draw up a new plan for Emergency Management and this will be completed by next month and he will need a new proclamation. Ed stated that the training that needs done for NIIMS is 1, 2, 7, and 8.

Treasurer's Report: President Shoemaker asked for a motion to pay bills. Moved by Jessica LeGore, seconded by Richard Laughlin II and approved by all.

Melissa Negley signed the credit card application and will return it to the bank Wednesday February 7, 2018.

Sara Rhine to mail 8 checks.

Unfinished Business: Nathan stated that Jessica Wolfe is completing the forms for tax collector and that Jessica Wolfe would like to appoint Sara Rhine as deputy tax collector. Vice President Melissa Negley made a motion to approve Jessica Wolfe's appointment of Sara Rhine as Deputy tax collector, seconded by Dave Stump. Approved by all. Nathan Shoemaker abstained due to financial conflict of interest.

Vice President Negley made a motion to approve reimbursement for the required tax collector training for Jessica Wolfe not to exceed \$250, seconded by Jessica LeGore. Nathan Shoemaker abstained due to financial conflict of interest.

Door Entry System- Council agreed that anyone other than elected or appointed officials on Council will not have a key fob to access the office. Christmas in the Country and Newburg Hopewell Joint Authority will have a scheduled unlock time for their meeting times. They are both be required to provide quarterly reports to Council. Other than the Secretary, President and Vice President of Council will have full access to Axis Entry System to add/delete users and pull reports.

Camera System- Other than the Secretary, Mayor, President and Vice President will have access to view cameras and download footage. Sara Rhine to contact Perry Yingling to get access to correct users access.

Barry and Suzanne Starliper land use permit was reviewed and received.

President Shoemaker asked for a motion to approve the land use permit as received. Jessica LeGore motioned, seconded by Richard Laughlin II. Melissa Negley abstained due to pending litigation. Dave Stump abstained due to pending litigation. Roll call votes: Richard Laughlin II voted yea. Jessica LeGore voted yea. Nathan Shoemaker yea. Sara Rhine to call Barry and Suzanne to pick up the permit and take it to West Pennsboro for the next step.

New Business: Sara Rhine asked Council for permission to attend two webinars (on February 14 - Sunshine law and February 22 – Operations for Elected Officials) at \$45 each and a training in Harrisburg (March 15 -Grant Proposals) at \$100. President Shoemaker asked for a motion to approve the training sessions for Sara Rhine not to exceed \$200. Jessica LeGore motioned, Richard Laughlin II seconded, approved by all.

Correspondence: Sara Rhine received bonding paperwork for Melissa Negley signatures. President Shoemaker and Melissa Negley completed paperwork with signatures and Sara Rhine will mail the forms.

Cumberland Franklin County Boroughs Association Dinner is Tuesday February 27th 2018 and Sara Rhine asked for attendees and meal choices.

The meeting was adjourned at 8:57 pm, on a motion made by Dave Stump, seconded by Melissa Negley and was approved by all.

Submitted by,

Sara Rhine
Borough of Newburg